

Guide How do I add an attachment to the thank you email?

Lead-in

We do not recommend attaching direct attachments to e-mails, because the e-mail will become very large and won't be accepted by some recipients or will be blocked by some spam filters. Our suggestion is therefore to send only links via the thank you e-mail (e.g. to your trade fair brochure). Links can be maintained via the questionnaire and are only integrated into the thank you e-mail if a specific answer is chosen.

If you still want to send a classic attachment with the thank you e-mail, you must first import it via **Settings → Email → Email standard text** (e.g. via iCloud, Dropbox). You must then refer to this file name in the questionnaire (see screenshot). If you want the same attachment for all your devices, this can only be done via link (see above) and with one configuration profile.



Quick Guide

- 1. Import file into the app
- 2. Save file name in **questionnaire** and link with answer option





Guide

iPad	13:43	🕈 100 % 🥅 f			
		Fertig			
Einstellungen	≮ Email Email				
KONFIGURATION	Legen Sie hier den Standardtext für Emails fest die vom System verschickt werden. Der Te individuell angepasst werden.	ext kann vor dem Versand			
Konfigurationsmodus	Betreff				
Aussehen	Ihr Besuch an unserem Messestand				
Fragebogen	Email Text				
Email	Sehr geehrter Herr Mustermann, 🧭				
Datenfelder	vielen Dank für das freundliche Gespräch an unserem Messestand.				
Sicherheit	Einer unserer Mitarbeiter wird sich demnächst mit Ihnen in Verbindung setzen.				
LEADMANAGEMENT					
Löschen					
Export		Zurücksetzen			
WebSync	Anhang (47.0 KB)				
API-Verwaltung	+				
Credits	broschuere pdf 470 KB				

1. Import file into the app





ld	Question/Subheadline	Condition	isSubheadline	Multiselect	Textinput	Dropdown	isMandatory	Answer Option 1	
1	Besuchsprotokoll		1	0	0	0	0		
2	Gesprächspartner		0	0	0	1	1	Frau Mustermann	Mit freundlichen Grüßen Frau Mustermann CEO Muster AG Musterstraße 12345 Musterstadt T +11 23 4455 66 f.mustermann@muster.com
3	Kunde		1	0	0	0	0		
4	Neukunde		0	0	0	0	0	Ja	
5	Kunden Nr.	Q4:A2	0	0	1	0	0		
6	Kunden Kategorie		0	1	0	0	0	Architekt	
7	Kundenkategorie "Architekt"	Q6:A1	0	1	0	0	0	Hotel	
8	Kundenkategorie "Presse"	Q6:A2	0	1	0	0	0	Blogger	
9	Broschüren/Infomaterial		0	1	0	0	0	Broschüre	brochuere.pdf
10	Kommentar		0	0	1	0	0		

2. Save file name in **questionnaire** and link with answer option